



GRANT AND SPECIAL REVENUE FUNDS

Grant revenue funds account for the expenditure of funds received from various federal, state and local agencies. Special revenue funds account for the proceeds of special revenue sources that are restricted by law or administrative action and are to be expended for specific purposes.

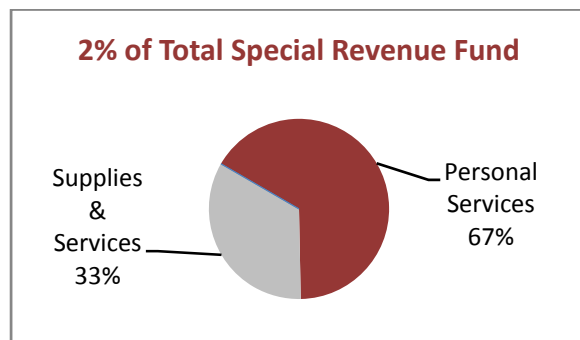
Art Museum (Special Revenue Fund)

Department Purpose:

The Springfield Art Museum is a City agency with a rich heritage of supporting the arts in the Ozarks. It operates under authority of a nine-member board. Incorporated in 1928, the Museum was first operated entirely by volunteers and still relies heavily on community support in a variety of ways.

Department Mission:

The Springfield Art Museum is dedicated to enhancing the education and documenting the diverse cultural heritage of the people of southwest Missouri through the collection, preservation and exhibition of art objects.



FY 2009-10 Budget Highlights:

- With the completion of the new West Wing via all private contributions, an increase in services to the community through additional exhibition, activities and other arts related events is expected.
- Plan to fill the Assistant Director and Registrar positions in fiscal year 2009-10. Adopted budget will support filling these 2 positions.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 585,446	\$ 720,868	\$ 737,876	\$ 760,012
Operating Supplies & Services	1,621,297	365,287	357,829	368,564
Capital Outlay/Improvements	103,185	-	-	-
	<u>\$ 2,309,928</u>	<u>\$ 1,086,155</u>	<u>\$ 1,095,705</u>	<u>\$ 1,128,576</u>
Per Capita	\$ 14.92	\$ 7.02	\$ 7.08	\$ 7.29

Art Museum (Special Revenue Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Art Education	2	2	2
Art Exhibits & Collections	6	6	6
Art Museum Administration	5.38	5.5	5.5
	13.38	13.5	13.5

Performance Measures:

Goal:

Objective:

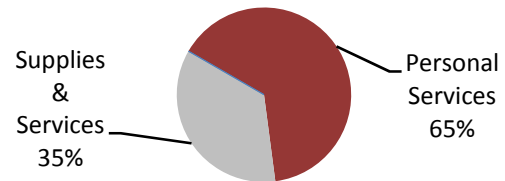
	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Exhibitions	20	40	45	N/A
Annual Participants	36,846	35,116	38,000	N/A
School Tours	60	65	70	N/A
School Children	3,685	3,796	3,850	N/A
Art Classes	77	72	78	N/A
Art Class Students	558	496	560	N/A
Volunteer Hours	1,104	1,155	1,190	N/A

Community Development Block Grant (Grant Fund)

Fund Purpose:

The purpose of this fund is to improve neighborhoods in low-to-moderate income areas. This fund accounts for grants received from the Department of Housing and Urban Development (HUD) along with various revolving loans.

10% of Total Grant Fund



Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 792,805	\$ 818,449	\$ 857,936	\$ 883,674
Operating Supplies & Services	222,930	510,722	470,386	484,498
Capital Outlay/Improvements	-	-	-	-
	<u>\$ 1,015,735</u>	<u>\$ 1,329,171</u>	<u>\$ 1,328,322</u>	<u>\$ 1,368,172</u>
Per Capita	\$ 6.73	\$ 8.80	\$ 8.80	\$ 9.06

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
09-10 CDBG Administration	4.77	5.14	5.14
09-10 CDBG Small Business	1.55	1.55	1.55
09-10 CDBG Comp Housing	2.85	2.85	2.85
09-10 CDBG Neighborhoods	1.53	1.53	1.53
09-10 CDBG Economic Development	0.53	0.53	0.53
	<u>11.23</u>	<u>11.6</u>	<u>11.6</u>

Convention and Visitors Bureau (Special Revenue Fund)

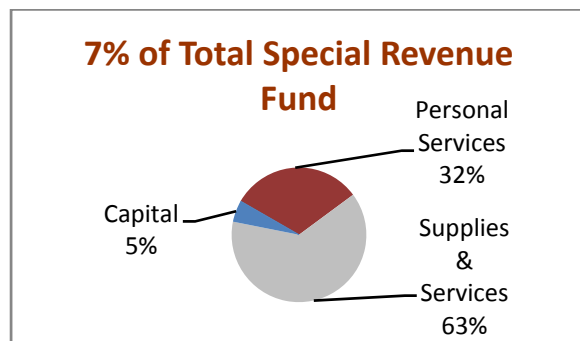
Fund Purpose:

The tourism/convention fund accounts for half of the proceeds of the City's 5% hotel/motel tax. These funds are used exclusively by the tourism/convention board to promote the Springfield area a convention center and family vacation area.

Fund Notes:

Funding for positions of Executive Director, Director of Communications, Director of Sales, Sales Manager, Sales Manager (Group Tours), Convention Services/Special Projects Coordinator, Office Manager, Sales Administrative Assistant, Administrative Assistant, Communication Assistant and Receptionist/Tourist Information Center Supervisor, as well as temporary/part-time wages for staffing the Tourist Information Center, are included in this total.

The amounts shown for the 2009-10 budget have been reviewed and approved by the Bureau's Board of Directors. Any changes will be incorporated as part of a subsequent Council Bill to approve the annual agreement between the City and the Bureau.



FY 2009-10 Budget Highlights:

- The personal services costs shown in this fund are for employees who are not considered "City Employees" and are outside the City's merit system.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 938,620	\$ 993,525	\$ 991,575	\$ 1,021,322
Operating Supplies & Services	1,776,616	2,090,985	1,991,155	2,050,890
Capital Outlay/Improvements	306,192	316,760	163,300	168,199
	<u>\$ 3,021,428</u>	<u>\$ 3,401,270</u>	<u>\$ 3,146,030</u>	<u>\$ 3,240,411</u>
Per Capita	\$ 19.52	\$ 21.98	\$ 20.33	\$ 20.94

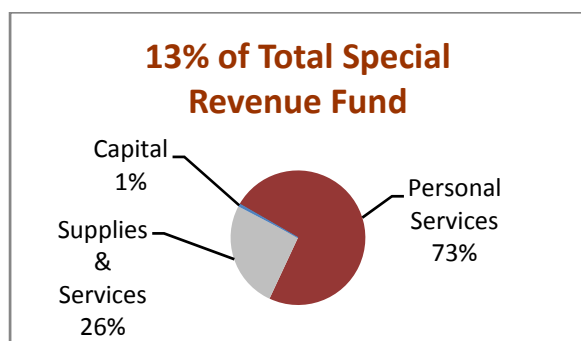
Emergency Communications (Special Revenue Fund)

Department Purpose:

The Emergency Communications Department is committed to efficiently and compassionately answering the public's call for emergency service response. The Springfield-Greene County Emergency Communications Department serves as the access point for the 9-1-1 caller needing public safety services. Departmental personnel have the direct responsibility for quick relay of requests for fire, police, emergency medical and related services. Calls from the entire county are processed through the communication facility.

Department Mission:

The people of our community are the only reason we are here. Therefore, the Emergency Communications Department is committed to efficiently and compassionately answering the public's call for emergency service response. Our commitment will be demonstrated through sensitivity to the dignity and service by an exceptionally trained service-focused staff that is effectively equipped to provide efficient, cost-effective response by public safety agencies.



FY 2009-10 Budget Highlights:

- No changes in staffing or expenditures.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 3,397,531	\$ 3,910,313	\$ 4,238,090	\$ 4,365,233
Operating Supplies & Services	454,515	536,831	1,480,700	1,525,121
Capital Outlay/Improvements	-	-	36,800	37,904
	<u>\$ 3,852,046</u>	<u>\$ 4,447,144</u>	<u>\$ 5,755,590</u>	<u>\$ 5,928,258</u>
Per Capita	\$ 24.89	\$ 28.73	\$ 37.19	\$ 38.30

Emergency Communications (Special Revenue Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Emergency Communications	61	73	73
	61	73	73

Performance Measures:

Goal:

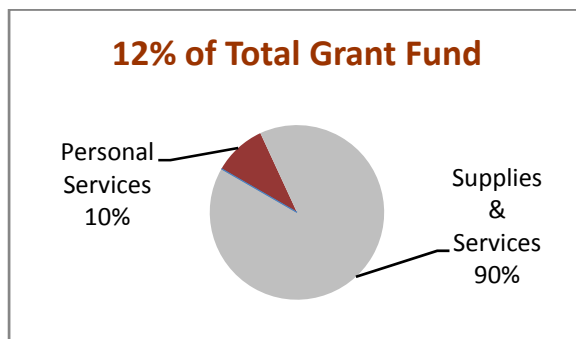
Objective: Answer 90% of 911 calls in 10 seconds or less.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Calls answered in 10 seconds or less	87.7%	90.7%	N/A	N/A

Home Investment Partnership Program (Grant Fund)

Department Purpose:

The Community Housing Development Program, through the U.S. Department of Housing and Urban Development, provides funding for decent, safe, and affordable housing to qualified applicants.



Summary of Expenditures:

	Actual	Adopted	Adopted	Projected
Expenditure	2007-08	2008-09	2009-10	2010-11
Personal Services	\$ 158,663	\$ 170,646	\$ 164,828	\$ 169,773
Operating Supplies & Services	1,519,249	1,474,280	1,520,332	1,565,942
Capital Outlay/Improvements	-	-	-	-
	<u>\$ 1,677,912</u>	<u>\$ 1,644,926</u>	<u>\$ 1,685,160</u>	<u>\$ 1,735,715</u>
Per Capita	\$ 10.84	\$ 10.63	\$ 10.89	\$ 11.21

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Home Payment	0.75	0.75	0.75
09-10 Home Administration	1.75	1.75	1.75
	<u>2.5</u>	<u>2.5</u>	<u>2.5</u>

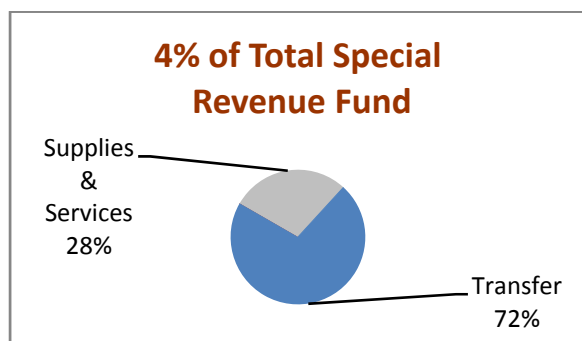
Hotel/Motel Tax (Special Revenue Fund)

Department Purpose:

The tourism/convention fund accounts for half of the proceeds of the City's 5% hotel/motel tax. These funds are used exclusively to repay debt and maintain Jordan Valley Park.

FY 2009-10 Budget Highlights:

- The 0.5 FTE was moved to Car Park Operations for fiscal year 2009-10.



Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ -	\$ -	\$ -	\$ -
Operating Supplies & Services	454,465	-	520,800	536,424
Transfers	1,363,000	1,397,000	1,309,200	1,348,476
	<u>\$ 1,817,465</u>	<u>\$ 1,397,000</u>	<u>\$ 1,830,000</u>	<u>\$ 1,884,900</u>
Per Capita	\$ 11.74	\$ 9.03	\$ 11.82	\$ 12.18

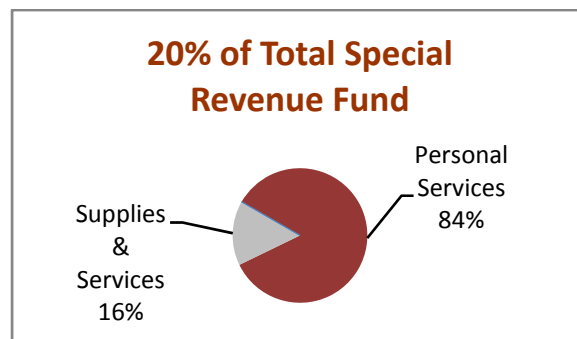
Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Hotel/Motel Tax	0.5	0.5	0
	<u>0.5</u>	<u>0.5</u>	<u>0</u>

Law Enforcement Sales Tax (Special Revenue Fund)

Department Purpose:

The Law Enforcement Sales Tax is a county-wide tax shared with Greene County and other municipalities located in Greene County. The tax funds salaries and supplies for police officers and support staff and debt payments on the county-wide radio system and Police Department buildings.



Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 6,165,582	\$ 7,366,269	\$ 7,616,521	\$ 7,845,017
Operating Supplies & Services	1,083,580	1,339,390	1,399,390	1,441,372
Capital Outlay/Improvements	11,520	78,000	-	-
Transfers	-	1,579,153	-	-
	<u>\$ 7,260,682</u>	<u>\$ 10,362,812</u>	<u>\$ 9,015,911</u>	<u>\$ 9,286,388</u>
Per Capita	\$ 46.91	\$ 66.95	\$ 58.25	\$ 60.00

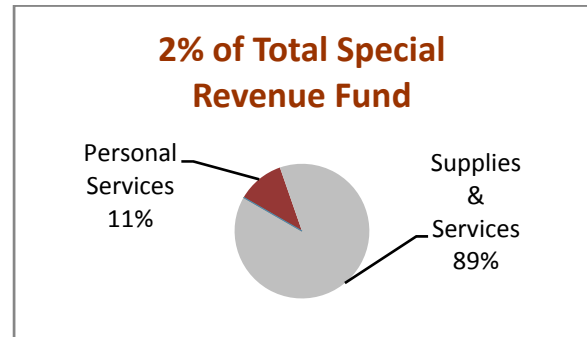
Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Administration	7	7	7
Criminal Investigations	3	3	3
Support Services	9	9	9
Uniform Operations	72	72	72
	<u>91</u>	<u>91</u>	<u>91</u>

Miscellaneous Special Revenue (Special Revenue Fund)

Department Purpose:

This special revenue category includes Fire Department Training, Car Park, Springfield LASERS, and the Red Light Camera Program



Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 20,512	\$ 63,139	\$ 109,422	\$ 112,705
Operating Supplies & Services	896,369	1,278,054	854,467	880,101
Transfers	245,950	-	-	-
	<u>\$ 1,162,831</u>	<u>\$ 1,341,193</u>	<u>\$ 963,889</u>	<u>\$ 992,806</u>
Per Capita	\$ 7.51	\$ 8.67	\$ 6.23	\$ 6.41

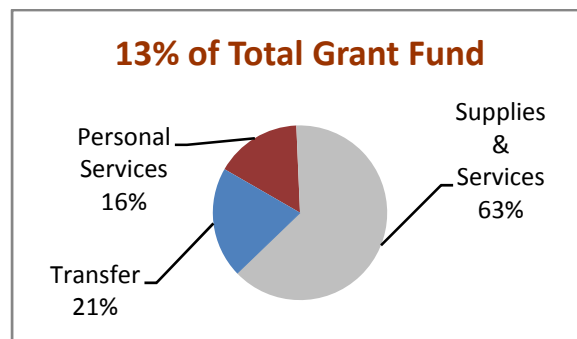
Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
No full-time personnel are allocated.	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>

Planning and Development Grants (Grant Fund)

Department Purpose:

This grant category includes funding for Planning and Development Grants including: Transportation Grants, Emergency Shelter Grant and Revolving Loan Accounts.



Summary of Unallocated Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 307,055	\$ 299,819	\$ 286,736	\$ 295,338
Operating Supplies & Services	127,497	1,190,086	1,138,079	1,172,221
Transfers	-	653,000	368,000	379,040
	<u>\$ 434,552</u>	<u>\$ 2,142,905</u>	<u>\$ 1,792,815</u>	<u>\$ 1,846,599</u>
Per Capita	\$ 2.81	\$ 13.85	\$ 11.58	\$ 11.93

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Administration	6.16	5.16	5.21
	<u>6.16</u>	<u>5.16</u>	<u>5.21</u>

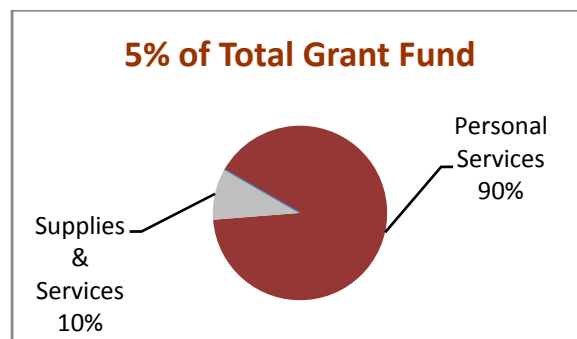
Police Grants (Grant Fund)

Department Purpose:

This budget includes funds allocated for Traffic Safety Alliance of the Ozarks and grants awarded to the Springfield Police Department. The Police grants budgeted here are HIDTA and COPS.

FY 2009-10 Budget Highlights:

- Funding for Traffic Safety Alliance of the Ozarks in this fiscal year is only for three months.



Summary of Unallocated Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 252,895	\$ 528,850	\$ 554,428	\$ 571,061
Operating Supplies & Services	98,523	41,386	58,760	60,523
Transfers	8,755	9,000	-	-
	<u>\$ 360,173</u>	<u>\$ 579,236</u>	<u>\$ 613,188</u>	<u>\$ 631,584</u>
Per Capita	\$ 2.33	\$ 3.74	\$ 3.96	\$ 4.08

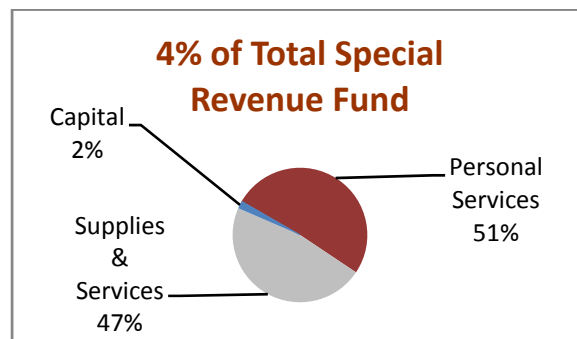
Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Uniform Operations	2	2	2
	<u>2</u>	<u>2</u>	<u>2</u>

Police Special Revenue (Special Revenue Fund)

Department Purpose:

This special revenue category includes Police Training, MSU Substation, Drury Substation, and Confiscated Property.



Summary of Unallocated Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 581,968	\$ 939,209	\$ 916,451	\$ 943,945
Operating Supplies & Services	132,921	741,352	846,300	871,689
Transfers	40,189	13,078	32,498	33,473
	<u>\$ 755,078</u>	<u>\$ 1,693,639</u>	<u>\$ 1,795,249</u>	<u>\$ 1,849,106</u>
Per Capita	\$ 4.88	\$ 10.94	\$ 11.60	\$ 11.95

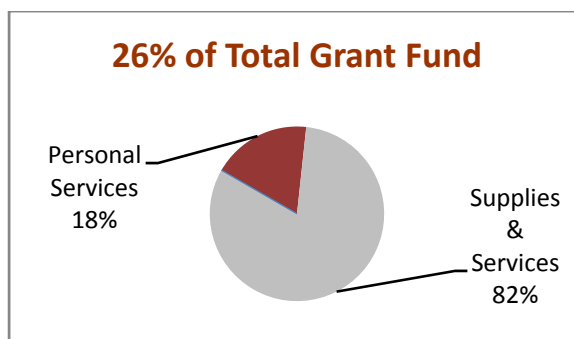
Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Uniform Operations	8	8	10
	<u>8</u>	<u>8</u>	<u>10</u>

Public Health Grants (Grant Fund)

Department Purpose:

Public health grants are funded through the U.S. Environmental Protection Agency and the U.S. Department of Health and Human Services in support of the Air Quality Control, HIV Prevention, Bio-Terrorism, and Child Safety Programs.



Summary of Unallocated Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 839,316	\$ 722,560	\$ 658,498	\$ 678,253
Operating Supplies & Services	1,379,524	1,834,841	2,925,091	3,012,844
Transfers	18,769	-	-	-
	<u>\$ 2,237,609</u>	<u>\$ 2,557,401</u>	<u>\$ 3,583,589</u>	<u>\$ 3,691,097</u>
Per Capita	\$ 14.46	\$ 16.52	\$ 23.15	\$ 23.85

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
HOV Case Management	1	1	1
HIV Prevention	1	1	1
AQC	4	4	4
BIO-T	6	4.8	4
	<u>12</u>	<u>10.8</u>	<u>10</u>

Public Parks City/County Sales Tax (Special Revenue Fund)

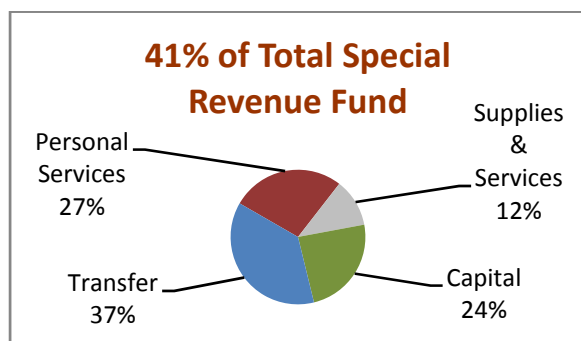
Department Purpose:

Intergovernmental, administrative park board serving Springfield and Greene County residents through the divisions of Recreation, Dickerson Park Zoo, General Operations and Maintenance, Special Facilities and Administration.

In accordance with the 2001 and 2006 Greene County Parks sales tax plans, proceeds will be utilized for the funding of projects approved by voters.

Department Mission:

The Springfield-Greene County Park Board is committed to providing the highest quality of leisure opportunities; to offer programs for relaxation as well as stimulation; and to encourage personal and community enrichment for the citizens of Springfield and Greene County



FY 2009-10 Budget Highlights:

- No changes in staffing or expenditures.

Summary of Expenditures:

	Actual	Adopted	Adopted	Projected
Expenditure	2007-08	2008-09	2009-10	2010-11
Personal Services	\$ 3,715,035	\$ 5,021,064	\$ 5,184,019	\$ 5,339,540
Operating Supplies & Services	3,069,836	1,996,524	2,205,482	2,271,646
Capital Outlay/Improvements	1,764,298	4,640,665	4,591,295	4,729,034
Transfers	3,762,314	7,088,669	7,088,669	7,301,329
	<u>\$ 12,311,483</u>	<u>\$ 18,746,922</u>	<u>\$ 19,069,465</u>	<u>\$ 19,641,549</u>
Per Capita	\$ 54.24	\$ 82.58	\$ 84.01	\$ 86.53

Note: Per Capita numbers include Greene County residents.

Public Parks City/County Sales Tax (Special Revenue Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Administration	10.5	12.5	12.5
Dickerson Park Zoo	8	8	8
General Operations and Maintenance	24	24	24
Recreation	12.3	15.3	15.3
Special Facilities	12	14	14
	66.8	73.8	73.8

Performance Measures:

Goal: To provide the highest quality of parks and recreation, facilities, programs, events and educational opportunities to the citizens of Springfield and Greene County.

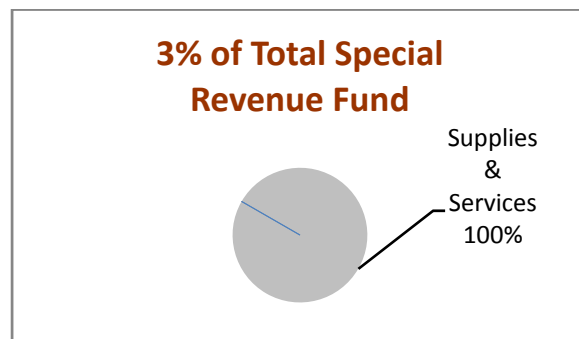
Objective: To develop, renovate and/or construct trails, recreation facilities, school-parks, Dickerson Park Zoo, historic and natural resource preservation and lakes, waterways and watershed in accordance with the 2001 and 2006 parks tax initiatives.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Zoo Attendance	210,758	210,000	210,000	210,000
School-Park sites served	26	29	33	35
Number of playground inspections	49	49	50	50
Number of City -County Park pavilions reservations	1,072	1,100	1,125	1,125
Number of miles of trails	95	95	97	97

Road and Bridge Maintenance (Special Revenue Fund)

Fund Purpose:

The road and bridge maintenance fund accounts for the City's portion of the Greene County road and bridge tax. The funds are expended for local street repair and resurfacing.



Summary of Expenditures:

Expenditure	Actual 2007-08		Adopted 2008-09		Adopted 2009-10		Projected 2010-11	
Personal Services	\$	-	\$	-	\$	-	\$	-
Operating Supplies & Services		384,589		1,535,000		1,570,000		1,617,100
Capital Outlay/Improvements		-		-		-		-
	\$	384,589	\$	1,535,000	\$	1,570,000	\$	1,617,100
Per Capita	\$	2.48	\$	9.92	\$	10.14	\$	10.71

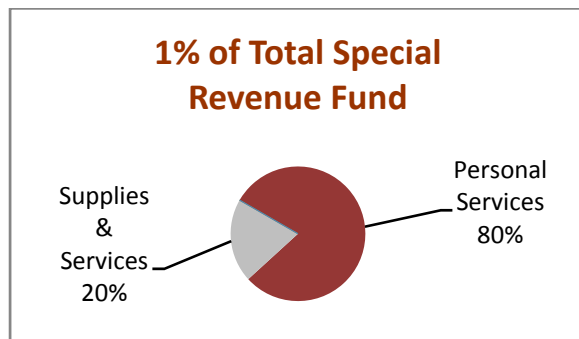
Telecable (Special Revenue Fund)

Fund Purpose:

The Public Information Department provides information to the general public and media, and serves as a departmental resource to the community. The Public Information Department also works with City departments to plan special events, releases news, develop web site material, brochures, videos, and other informational materials about City government.

Fund Mission:

We are committed to working with the Community by providing timely and accessible City information using all relevant communication technologies to empower citizens and staff to participate in open and transparent government.



FY 2009-10 Budget Highlights:

- Cut \$84,596 from operating supplies and services.

Summary of Expenditures:

Expenditure	Actual	Adopted		Projected
	2007-08	2008-09	2009-10	2010-11
Personal Services	\$ 469,100	\$ 494,280	\$ 454,383	\$ 468,014
Operating Supplies & Services	78,717	194,713	119,255	122,833
Capital Outlay/Improvements	23,491	-	-	-
	<u>\$ 571,308</u>	<u>\$ 688,993</u>	<u>\$ 573,638</u>	<u>\$ 590,847</u>
Per Capita	\$ 3.78	\$ 4.56	\$ 3.80	\$ 3.91

Telecable (Special Revenue Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Graphic Production	4	4	4
Cable Programming	4	4	4
	8	8	8

Performance Measures:

Goal: To inform citizens about news related to the City of Springfield on a consistent and timely basis.

Objective: TV23 produces a weekly feature news program, City Beat, which provides coverage of City events, profiles of City employees and discussion of current issues. City Beat is cablecast several times each day and available on the City website indefinitely. City Beat is also posted to the TV23 You Tube page and as a podcast on the free iTunes service.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Hours of City Beat programming	4.0	6.5	6.5	N/A

Goal: To use “new media” technology to communicate with citizens.

Objective: TV23 produces a regular podcast with City Manager Greg Burris (Connect with Greg Burris) on selected issues and topics. This began in October 2008. Connect with Greg Burris is available on the City’s Website, iTunes (as a free download) and may be viewed on the TV23 You Tube page.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
TV23 podcasts	N/A	10	12	N/A

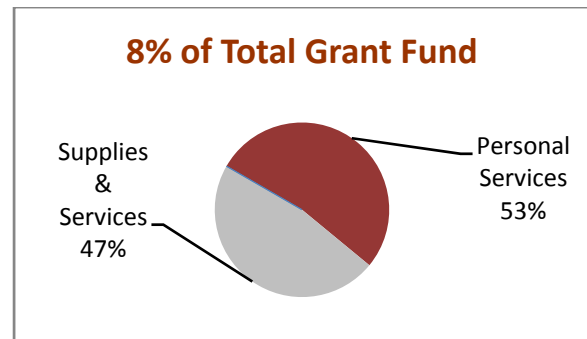
Objective: Use the Internet to videostream all TV23 programming to broaden our ability to communicate with citizens including those who do not subscribe to cable.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
TV23 Website visits	3089	1877	N/A	N/A
Avg. server-to-client bytes	422mb/day	362mb/day	N/A	N/A

WIC Program (Grant Fund)

Department Purpose:

The WIC program fund accounts for federal grants from the U.S. Department of Agriculture for the Women, Infant's, and Children's Supplemental Food Program within the Health Department.



Summary of Unallocated Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 610,949	\$ 481,954	\$ 605,756	\$ 623,929
Operating Supplies & Services	172,178	338,046	545,244	561,601
Transfers	-	-	-	-
	<u>\$ 783,127</u>	<u>\$ 820,000</u>	<u>\$ 1,151,000</u>	<u>\$ 1,185,530</u>
Per Capita	\$ 5.06	\$ 5.30	\$ 7.44	\$ 7.66

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
WIC	10	10	10
	<u>10</u>	<u>10</u>	<u>10</u>

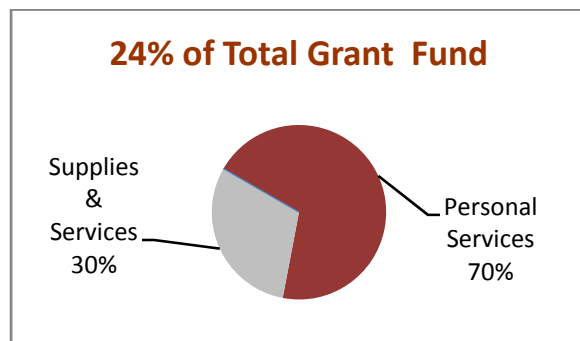
Workforce Development (Grant Fund)

Department Purpose:

Funding for the Department of Workforce Development's activities is provided by the U.S. Department of Labor in support of various job training programs. These programs are primarily funded through the Federal Workforce Investment Act (WIA). The Missouri Career Center, Ozark Region, coordinates resources to prepare today's workers for tomorrow's workplace.

Department Mission:

To create a well-prepared workforce that meets the needs of a responsible business community.



FY 2009-10 Budget Highlights:

- No changes in staffing or expenditures.

Summary of Expenditures:

	Actual	Adopted	Adopted	Projected
Expenditure	2007-08	2008-09	2009-10	2010-11
Personal Services	\$ 2,501,105	\$ 2,207,472	\$ 2,180,808	\$ 2,246,232
Operating Supplies & Services	1,933,235	1,317,863	950,108	978,611
Capital Outlay/Improvements	17,394	-	-	-
	<u>\$ 4,451,734</u>	<u>\$ 3,525,335</u>	<u>\$ 3,130,916</u>	<u>\$ 3,224,843</u>
Per Capita	\$ 28.76	\$ 22.78	\$ 20.23	\$ 20.84

Workforce Development (Grant Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Administration	5	5	5
Pooled Costs	10	10	10
Program	36	38	38
Rapid Response	1	1	1
	52	54	54

Performance Measures:

Fiscal:

- Spend at least 85% of funding level while keeping administration to 10% or less.
- Keep our cash-on-hand to no more or less than 5 days.
- Produce monthly financial reports for the purpose of internal, extensive review for sound program management.
- Provide monthly projections of expenditures and costs for efficient program management.
- Monitoring of all subcontractors and sub grant recipients, specifically our Youth subcontractor.

WIA Programs:

Common Measures for Ozark Region (Christian, Dallas, Greene, Polk, Stone, Taney and Webster County)

For WIA Adult and Dislocated Workers, Labor Exchange (Wagner Peyser), the following goals have been assigned and/or negotiated for the Department:

	Adult	Dislocated Workers	Wagner Peyser	WIA Youth
1. Entered Employment	88%	93%	69%	N/A
2. Employment Retention	85%	90%	80%	N/A
3. Average Earnings	\$9,307	\$11,133	\$9,500	N/A
4. Placement in Employment or Education	N/A	N/A	N/A	62%
5. Attainment of a Degree or Certificate	N/A	N/A	N/A	43%
6. Literacy and Numeracy Gains	N/A	N/A	N/A	35%

Workforce Development (Grant Fund)

Performance Measures (cont.):

Career Assistance Program:

The Career Assistance Program performance requirements are included in the CAP Scope of Work which states that each region must achieve one or more of the following performance measures:

- Meet or exceed a federal work participation rate of 15%, or
- Meet or exceed the most recent statewide federal work participation rate, or
- Show an incremental increase in the federal work participation rate in the first six months of program year 2008 using the base month of June 2008.



CAPITAL PROJECTS FUNDS

Capital project funds are used to account for the financial resources designated for the acquisition or construction of capital assets. Capital assets include land, buildings, improvements, equipment and infrastructure assets (e.g., roads, bridges, storm sewers, and similar items). Capital assets, excluding land, are defined by the City as assets with a cost of \$5,000 or greater and an estimated useful life of at least one year. All land purchases are capitalized regardless of cost. Major outlays for capital improvements are capitalized as projects as constructed.

Capital Projects Fund

Summary of Expenditures and Appropriations:

	2007-2008 <u>Actual</u>	2008-2009 <u>Adopted</u>	2009-2010 <u>Adopted</u>	2010-2011 <u>Projected</u>
Capital Improvements Sales Tax	<u>\$ 7,876,629</u>	<u>\$ 10,412,500</u>	<u>\$ 9,625,000</u>	<u>\$ 9,913,750</u>

Funding Source: 3-year, 1/4 cent capital improvements sales tax, initially approved by voters effective October 1, 1989, subsequently extended by voters until September 30, 2010.

Transportation Sales Tax	<u>\$ 5,457,157</u>	<u>\$ 5,206,250</u>	<u>\$ 4,812,500</u>	<u>\$ 4,956,875</u>
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Funding Source: 4-year, 1/8 cent transportation sales tax, initially approved by voters in 1996, subsequently extended by voters until March 31, 2009.

Public Works/Other Improvements	<u>\$ 8,193,023</u>	<u>\$ 1,530,000</u>	<u>\$ 780,000</u>	<u>\$ 803,400</u>
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Funding Source: Federal Highway Administrations grants and other contributions designated for construction projects.

Developer Agreement Projects	<u>\$ 43,269</u>	<u>\$ 104,000</u>	<u>\$ 104,000</u>	<u>\$ 107,120</u>
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Funding Source: One-half of incremental increases in one-cent general sales tax revenue from developer agreements.

Capital Lease Payments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
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Funding Source: Transfer within operating budget

TOTAL CAPITAL PROJECTS	<u>\$ 21,570,078</u>	<u>\$ 17,252,750</u>	<u>\$ 15,321,500</u>	<u>\$ 15,781,145</u>
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Capital Improvement Budgeting

The City of Springfield utilizes a six-year capital improvement program to prioritize public projects, which will be scheduled over a number of years, as financial resources are available. When possible, the City looks for creative funding solutions such as cost sharing with other governmental agencies, public-private cooperative efforts, special purpose taxes, and modifications to development regulations as methods of providing needed capital items. The underlying philosophy of the capital improvements program prioritizes needs into three categories: (1) the protection of life, health, and public safety; (2) improvements to the City's existing infrastructure; and (3) construction of the new infrastructure to keep up with the community growth.

For a complete look at the City's formal CIP Report see our website at:
http://www.springfieldmo.gov/egov/planning_development/plan_services/index.html.

Capital Projects Fund (Cont.)

The following information is provided by the 2009-2014 Capital Improvement Program Report prepared by the City's Planning & Development Department. For a complete look at the City's formal CIP report, please see our website at http://www.springfieldmo.gov/egov/planning_development/plan_services/index.html.

The City of Springfield faces many tough challenges. As the City ages, so does its infrastructure. Streets and sidewalks deteriorate; once-new parks and community centers need refurbishing; old equipment needs replacing. As the City grows, so does its needs. New streets must be built to accommodate increased traffic; sanitary sewers must be extended to developing areas; storm sewers are needed to handle increased runoff. Needs that weren't evident 5, 10, or 20 years ago become pressing. The citizens of Springfield have been willing in the past, and continue to be willing today, to meet these needs. They have addressed these problems in a variety of ways. The Capital Improvements Program shows how these needs are being met through various public and private funding mechanisms. By employing a variety of taxes targeted to the needs identified in the CIP document, using available federal and state grants, and leveraging private donations, the citizens of Springfield continue to meet the capital needs of the City, now and for the future.

The Capital Improvements Program (CIP) provides a mechanism for scheduling public physical improvements over a number of years. It establishes the City's priorities for public projects based on available financial resources and project criteria. Going beyond just a listing of priority projects, the CIP can:

- Inform the public of projected capital improvements
- Provide a mechanism for estimating all of the City's capital needs,

- Allow public improvement proposals to be tested against a set of criteria,
- Better schedule improvements that take more than a year to construct,
- Provide an opportunity for long-range financial planning and management,
- Coordinate the activities of various departments in meeting project schedules,

The City's capital improvement needs are continually evolving. Long-range studies are in process to better understand some of these needs. There are also areas of uncertainty which could result in capital improvement needs. One example is future federal or state mandates such as facilities for homeland security. As these needs and cost estimates are identified, necessary projects could be recommended for inclusion in future Capital Improvement Programs. These studies and areas of concern include, but are not limited to, the following:

- EPA Stormwater Pollution Control Program
- Public Works Facilities Decentralization
- Vision 20/20 Comprehensive Plan
- Major Annexation Facility Needs
- Major Freeway Corridor Additions
- Wastewater System
- Biosolid Development Process
- Inflow and Infiltration
- New or Expanded Treatment Facilities
- Sanitary Sewer Truck Expansion
- Phosphorous Removal

Capital Projects Fund (Cont.)

What is Capital Improvement?:

A capital improvement is a major expenditure for either new or expanded physical facilities that are relatively large in size, expensive, and permanent. At a minimum, the project should cost \$50,000, have a useful life of 6 years and/or should be financed by long-term debt. Capital improvements should include only those expenditures for facilities with relatively long-term usefulness and permanence. It should not include expenditures for equipment or services that prudent management principles would define as operating budget items and which ought to be financed out of current revenue.

Rolling stock (fire trucks, road graders, etc.) and the purchase of similar pieces of equipment should be included in the Capital Improvements Program only when they are part of the initial start-up of a project that involves a new service. For example, if a new fire station is proposed for funding, the fire trucks (and other equipment meeting the criteria listed above) should be included. Replacing fire trucks at existing stations should not be included in the CIP.

Listed below are examples of capital improvements:

- Land purchases
- Storm Sewers
- Sewer mains
- Sewage Treatment Plants
- Street construction projects
- Parking lots and garages
- Traffic signals
- Park land and development
- Tennis Courts
- Swimming pools
- Major building additions and remodeling
- New buildings
- Computer systems

Adopted Capital Improvement Program (CIP) Strategies:

The City's primary responsibility is protection of life, health, and public safety. Projects which address serious health and safety needs should receive the highest rating.

Improving existing infrastructure also rates high. Projects which improve existing streets, parks, etc. to adopted standards; projects which improve the efficiency and effectiveness of the City's basic services; and projects which enhance City government's ability to provide basic services should receive the second highest rating. The City Council states as a matter of policy that, all other considerations being equal, improvement of existing infrastructure should rate higher than construction of new infrastructure improvements.

The City must also keep up with the community's growth through the construction of new infrastructure improvements such as new streets, new parks, and greenways as needed.

In addition to these strategies, preserving and enhancing the quality of life for Springfield citizens is also important. Many things make up "quality of life", including a clean environment, pleasant neighborhoods, diverse housing and job opportunities, and recreational and cultural opportunities. Where possible, the capital improvement projects which are preferred are those which have a long useful life, benefit the City as a whole, benefit the City's low-and moderate-income citizens, and either protect or have no adverse impact on the environment.

Capital Projects Fund (Cont.)

Quality of life issues do not stop at the city boundaries. Development outside the city is also occurring at urban densities. People living in these areas expect services and public facilities at urban levels, and the density of development in these areas requires facilities, such as streets, built to urban standards. Services and facilities provided by Greene County and by special districts are generally not provided to urban standards because they were built for the primarily rural population of the county. The City is in the best position to provide services and facilities appropriate for the urban population, but provision of these facilities must be coordinated between the City and the County. Specifically, street projects that occur near the city limits should be coordinated between the City and the County.

Public Involvement Process:

Public Involvement in the development of the CIP is a Council priority. The public is involved through citizen requests to the Public Information Office and individual departments, input solicited from the Neighborhood Organizations, and Planning & Zoning Commission review & recommendations. The CIP document is also available for public review on the City's web site, at public libraries and in City offices.

Operating Cost Associated with CIP:

In the CIP, the cost of construction is budgeted. Any associated operating cost of a project are planned for and budgeted within the budget of the responsible department. For example, the CIP includes funding for a new Fire Station and the related equipment. The positions needed to staff the new station are included in the Fire Departments budget.

Capital Projects Fund (Cont.)

Summary of 2008 Accomplishments:

The following is a list of Capital Improvements completed in 2008. Please note that some of these projects were initiated prior to 2008. These 38 projects Cost an estimated total of \$41,023,133 to complete over their project life.

Project Categories and Projects	Estimated Total Project Cost
Fire Stations	
East Fire Station Development - Station 12	\$ 2,531,317
Land Acquisition for Future Fire Stations	325,000
Municipal Buildings and Grounds	
Art Museum Addition - Southwest Wing	3,366,554
Park Improvements	
Ward Branch Linear Park Development Phase II	505,000
Modular Office Unit for Parks Administration	132,000
Parks Lake Study	41,047
Sanitary Sewers	
James River Freeway & Sunshine Sewer Line	3,090,741
Kinser Bridge Sewer Line	128,393
Scenic Avenue Sewer Force Main Extension	1,027,895
Campbell Avenue Sewer Replacement	194,370
Biosolids Pad	70,000
Grandview & Barnes Trunk Sewer	621,976
Mill Street Sewer Relocation Phase 1	251,524
James River Power Plant Trunk Sewer	1,106,823
Special Facilities	
Campbell and Olive Surface Parking Lots	1,012,573
Storm Water	
Grant and Sunset Drainage Improvements Phase 2	511,067
Edgewood and Marlan to Lone Pine Drainage Improvements	963,651
Hammons Parkway Detention	850,000
Ward Branch Stream Stabilization	200,000
Talmage and Broadway Drainage Improvements	354,352
Broadmoor and Lois Drainage Improvements	963,826
Division and Nettleton to Nichols Drainage Improvements	1,764,180
National and Elm Drainage Improvements	748,831
Street Improvements	
Road Concepts Design Program 2001-2004	150,000

Capital Projects Fund (Cont.)

Summary of 2008 Accomplishments (cont.):

Project Categories and Projects	Estimated Total Project Cost	
Street Improvements (cont.)		
JRF/S. Glenstone Interchange (Phase I & Partial ROW Acquisition) & Republic Rd. Charleston/Harvard	\$	7,199,860
Glenstone and Primrose Intersection Improvements		1,286,772
National and Chestnut Expressway Intersection Improvements		2,946,267
Division - Glenston to Highway 65 Phase 1		1,139,824
Art Museum Access from Brookside Drive		50,000
Blackman Road - Sunset to Sunshine Phase 1 & 2		3,502,160
Heer's Parking Garage/Heer's Building Streetscape		288,110
College Station Streetscape Phase 3		440,575
Commercial Street Streetscape Phase 3		483,252
College Station Streetscape Phase 2		330,331
College Station Streetscape Phase 1		351,758
Traffic Management/Traffic Signals		
Traffic Signal/Traffic Calming Program 2004-2007		1,034,000
College Station Signal Modification		329,101
ITS Implementation - Develop Advanced Traffic Mgmt System		730,000
Totals:	\$	41,023,133

Capital Improvements Sales Tax:

This fund accounts for the proceeds of the City's one-quarter cent capital improvements sales tax, which was initially approved by voters in August 1989, and first went into effect October 1, 1989. Voters have subsequently extended this until September 20, 2010. The voters will be asked again to renew this tax in February 2010. The proceeds from the capital improvements sales tax have been earmarked for specific projects.

Transportation Sales Tax:

This fund accounts for the proceeds of the City's one-eighth cent transportation sales tax, which was first approved by voters in November 1996 and took effect April 1, 1997. Proceeds are dedicated to construction of improvements to state highways located within the City of Springfield under the authority of the State Highway Improvement Corporation. Through voter approval, this four-year tax was renewed on August 2008, and the proceeds for highway improvements are disbursed at the discretion of the City and are not under the authority of the Corporation.

Capital Projects Fund (Cont.)

The City and MoDOT have established an outstanding record of completing projects on-time and on-budget. The four-year sunset provision has required and ensured accountability to the public, which has resulted in an 82% voter approval rate in 2004 to renew this important funding source. The City has provided frequent updates as to progress on the program within each four-year time period.

The City of Springfield serves as a regional center for medical, educational, retail and cultural-recreational activities and a viable transportation system is essential to provide access to and preservation of these regional assets. The approved transportation projects will support the economic vitality of the metropolitan area by enhancing regional competitiveness, productivity, and efficiency; by increasing the accessibility and mobility options available to people and for freight; by promoting energy conservation; by promoting efficient system management and operation, and by emphasizing the preservation of the existing transportation system.

Prior to enactment of the quarter and eighth cent sales taxes for capital improvements, the City financed capital improvements primarily through general obligation bonds. These bonds were retired through property tax increases.

Community Development Block Grants:

The City has received a considerable amount of money each year from the state and federal governments to operate specific services and to make capital improvements within our community. One source that has been used in the past for capital improvements is the Community Development Block Grant (CDBG) funds. The City received \$1.38 million in CDBG funds for program year 2007-2008. This compares to the \$1.5 million for the 2006-2007 CDBG program year and \$1.55 from the prior

program year. Community Development Block Grant funds must be used to benefit low and moderate-income citizens, eliminate slum and blight, or address emergency situations. In addition to yearly CDBG allocations, the City has also received one-time grants for specific zoo, stormwater, sanitary sewer, and street projects.

Public Works Improvements:

This fund accounts for various public works improvement projects constructed from various federal and state grants and other revenues. This fund also accounts for the City's joint venture expenditures related to the development of an industrial park.

Public Parks Improvements:

This fund accounts for construction of an indoor tennis facility at Cooper Park, and a large park area in central Springfield. Also included in this fund are construction costs for several greenway trails and linear park projects in the southwestern part of the City.

The Cooper Tennis Facility is funded by donations from both the Cooper family and other private citizens, contributions by the City, and proceeds of a \$1,265,000 bond issue. The greenway trails are funded by proceeds from the sale of City-owned property, designated by City Council for use in completion of this project, and by federal grants and other City matching contributions.

Funding Policy:

Improvements to existing parks are funded through the capital improvements sales tax, the County parks sales tax, property tax levy, and user fees or charges. Acquisition and development of new parks should be funded through capital improvement or other sales

Capital Projects Fund (Cont.)

tax revenues. Mandatory dedication of park land and fees-in-lieu of park land dedication during the development process should be implemented by amending the City's development regulations.

Zoo projects are funded by donations by Friends of the Zoo and users of the Zoo, grants, and capital improvements sales tax. City funding will be considered for Zoo projects only when city funds are matched on at least a dollar-for-dollar basis with non-City funding. Provision of the non-City match is requirement for funding, but will not assure funding; the projects will be evaluated in the context of the CIP and the City's fiscal condition.

Community Improvement Projects:

This fund accounts for the City's developer agreements and other improvements. Under terms of these developer agreements, up to 50% of the incremental increases, if any, in one-cent general sales tax revenues generated by businesses developed in specified areas are utilized to reimburse the cost of necessary public improvements made and paid for by developers.

Funding Policy:

City Council has adopted policies for the application of Neighborhood Improvement Districts (NID) and Tax Increment Financing Districts (TIF) when appropriate. Subdivision regulations require developers to construct public infrastructure as part of the planning process.

Property Tax Projects:

This fund accounts for the City's capital improvement projects funded by property tax revenues. The level property tax, limited to 27-cents, is used for projects that primarily benefit residents of the city, such as fire stations or other community facilities.

Since 1995, Springfield voters have approved using the current level property tax money to fund several major Capital Improvements Projects with no increase in the property tax rate. Some of the approved projects have included:

- New fire stations
- A new grandstand and exhibition hall of "E-Plex" at the Ozark Empire Fairgrounds
- A number of storm water problems
- Storm siren replacements
- Improvements to City owned facilities such as roof replacement of Historic City Hall
- Land acquisition from willing sellers to implement recommendations from Vision 20/20 for Jordan Valley Park

Sanitary and Storm Sewer Projects:

This fund accounts for the City's sanitary and storm sewer construction projects. Funding for these projects comes from the proceeds of four \$3-million special assessment bond issues.

Funding Policy:

The City will issue stormwater bonds to fund critical stormwater capital improvements and consider enacting a sales tax to fund water quality monitoring, stormwater maintenance, and capital improvements.

Miscellaneous Capital Projects:

These funds account for the City's LEST Radio Bond Issue 2000 and 2004 and the proceeds of the capital leases. These revenues allowed construction of an 800-Megahertz Trunked Radio System to provide improved law enforcement and public safety communications that will allow for encryption of messages and facilitate in-building coverage. This project is a combined effort between the City of Springfield, City Utilities, and Greene County. The capital lease proceeds are used to finance various equipment purchases and capital improvements projects.

Capital Projects Fund (Cont.)

Summary of 2009-2014 Capital Improvement Program Projects listed by project type:

Project Type	Total Expenditures Proposed for 2008-2013
Intersection - National and Seminole	\$ 2,500,000
Intersection - National and Grand	2,500,000
Cherry Street Phase II	1,500,000
Intersection - Sunshine and Fremont	2,000,000
Intersection - Sunshine and Fort	2,000,000
Design and Partial ROW Acquisitions	2,000,000
Packer RD. Phase II	500,000
Division St. Glenstone to US 65	1,500,000
Commercial Streetscape	500,000
Intersection - Mt. Vernon and W. By Pass	450,000
Art Museum Access	50,000
Jordan Valley Park Maintenance Bldg.	1,400,000
Metro/Wayfinding Signs	500,000
Targeted Neighborhood Programs	2,875,000
Street Stabilization	2,000,000
Road Concept Design	175,000
Public/Private Shared Cost	3,300,000
Sidewalk Reconstruction	1,200,000
School Sidewalk Program	800,000
Totals	\$ 27,750,000



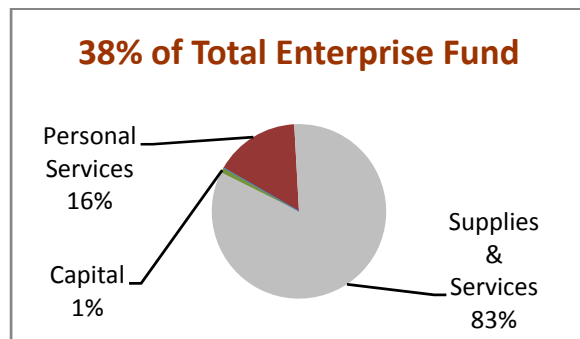
ENTERPRISE FUNDS

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs, including depreciation, of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. Services accounted for in the Enterprise Funds are tangible and it is possible to determine the extent to which they benefit individual service customers.

Airport (Enterprise Fund)

Department Purpose:

The Springfield/Branson National Airport is owned by the City of Springfield and managed through an 11-member administrative board. The Board operates the airport as a self-supporting “enterprise function”, operating without tax revenue or general City funds.



Department Mission:

The people of our community are the only reason we are here. Therefore, we are committed to working with the community to provide ethical and responsible local government so that everyone can enjoy the benefits of living and working in Springfield. We will achieve this through: Integrity and Pride of Service in everything we say and do, and with dedication to quality. Cooperating and Communication with one another and with citizens to ensure open government, and open management with no surprised. Continuous Improvement of Services through cost-effective utilization of, people, materials, equipment and technology. Leadership and Knowledge through staff training and development. Innovation in how we meet present and future needs of our city.

FY 2009-10 Budget Highlights:

- Operating supplies and services have increased by \$1,878,000.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 4,780,031	\$ 5,195,000	\$ 5,176,000	\$ 5,331,280
Operating Supplies & Services	14,269,704	15,416,000	17,294,000	17,812,820
Capital Outlay/Improvements	55,793,944	2,803,000	317,000	326,510
Transfers	100,000	100,000	100,000	103,000
	<u>\$ 74,943,679</u>	<u>\$ 23,514,000</u>	<u>\$ 22,887,000</u>	<u>\$ 23,573,610</u>
Per Capita	\$ 484.20	\$ 151.92	\$ 147.87	\$ 152.31

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Administration	15	15	15
Operations	40	47	47
Rescue	17	17	17
Security	10	10	10
	<u>82</u>	<u>89</u>	<u>89</u>

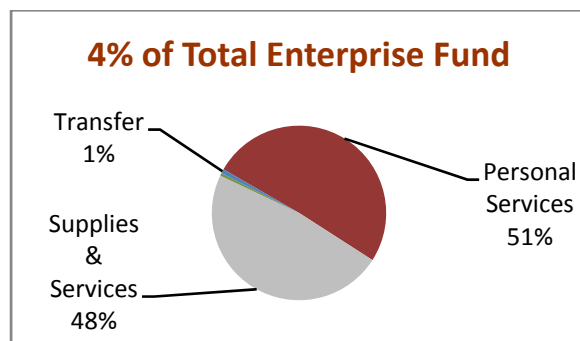
Golf (Enterprise Fund)

Department Purpose:

The Springfield-Greene County Park Board offers four golf courses: Horton Smith Golf Course (18 holes), the Bill and Payne Stewart Golf Course (18 holes), Betty Allison Junior Golf Course at Oscar Blom (9 holes) and Rivercut Golf Course (18 holes). Also offered are the Connie Morris Learning Center and the Betty Allison Junior Course at Rivercut (4 holes). The golf courses offer the opportunity to participate in the game of golf at a variety of levels at a reasonable cost.

Department Mission:

The Springfield-Greene County Park Board is committed to providing the highest quality of leisure opportunities; to offer programs for relaxation as well as stimulation; and to encourage personal and community enrichment for the citizens of Springfield and Greene County



FY 2009-10 Budget Highlights:

- No changes in staffing or expenditures.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 1,487,669	\$ 1,667,783	\$ 1,674,062	\$ 1,724,284
Operating Supplies & Services	1,508,965	1,590,188	1,582,751	1,630,234
Capital Outlay/Improvements	85,867	15,312	16,470	16,964
Transfers	515,000	25,717	25,717	26,489
	<u>\$ 3,597,501</u>	<u>\$ 3,299,000</u>	<u>\$ 3,299,000</u>	<u>\$ 3,397,970</u>
Per Capita	\$ 15.85	\$ 14.53	\$ 14.53	\$ 14.97

Note: Per Capita numbers reflect Greene County residents.

Golf (Enterprise Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Horton Smith	4.6	4.6	4.6
Payne Stewart	5.6	5.6	5.6
Rivercut	7.8	7.8	7.8
	18	18	18

Performance Measures:

Goal: To provide a comprehensive array of golf programs and services, as well as a quality golf experience, at a reasonable cost.

Objective: Maintain the highest quality turf grass available through proper turf management practices. Provide a complete clubhouse operation of concessions, pro-shop, driving range and cart rentals. Enhance the development of junior golf play. Offer a variety of golf-related programs, events and tournaments.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Number of golf courses maintained	4	4	4	4
Number of golf holes maintained	67	67	67	67
Number of adult/senior 9-hole rounds played	40,907	41,000	41,000	41,500
Number of adult/senior 18-hole rounds played	55,627	56,000	57,000	57,500
Number of junior rounds played	5,115	5,200	5,250	5,500

Sanitary Sewer System (Enterprise Fund)

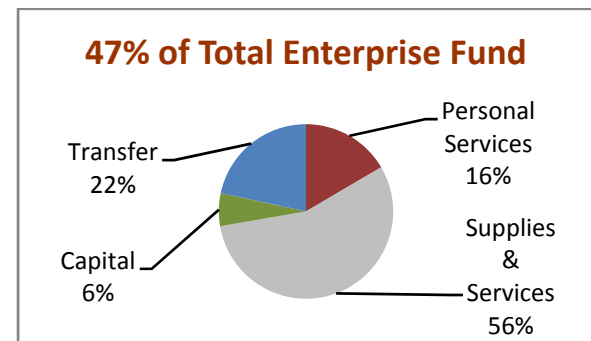
Department Purpose:

The Sanitary Sewer System consists of the Southwest Treatment Plant, Northwest Treatment Plant, lift stations and phosphorous facilities, the collection system, laboratory analysis, industrial pre-treatment monitoring, and billing.

Department Mission:

We are committed to maintaining an efficient Sanitary Sewer System to assure the most effective level of waste water collection and treatment for the protection of our community's health and environment. We will achieve this through; quality customer service by offering a courteous, professional and superior level of service that anticipates the needs and exceeds our customers satisfaction; cooperation and communication by working with our customers, our neighbors, City and County officials and each other to assure customer satisfaction; professionalism by using proper equipment and well-trained, highly motivated employees to provide outstanding and efficient administration and operation of Springfield's sewerage system; ethical and responsible behavior

by having a strong commitment to pride of service and by being open, accountable and courteous in contacts with our customers and each other; efficiency and innovation by promptly and effectively handling requests for service and information; providing long-range plans for system growth; offering quality, cost-effective services to our customers; and utilizing new ideas and technologies.



FY 2009-10 Budget Highlights:

- No changes in staffing or expenditures.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 5,187,547	\$ 5,540,000	\$ 5,700,000	\$ 5,871,000
Operating Supplies & Services	21,138,810	18,262,000	19,207,900	19,784,137
Capital Outlay/Improvements	10,678,748	3,806,000	2,106,600	2,169,798
Transfers	1,222,890	911,000	1,036,000	1,067,080
	<u>\$ 38,227,995</u>	<u>\$ 28,519,000</u>	<u>\$ 28,050,500</u>	<u>\$ 28,892,015</u>
Per Capita	\$ 246.99	\$ 184.26	\$ 181.23	\$ 186.67

Sanitary Sewer System (Enterprise Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Administration	5.3	5.55	5.55
CSM	24.8	24.8	24.8
North Plant	5	5	5
South Plant	37	37	37
Lab	6	6	6
Industrial Pre-Treatment	6.2	6.2	6.2
	84.3	84.55	84.55

Performance Measures:

Goal: Plan, operate and maintain an effective sanitary sewer system with competitive rates both regionally and nationally.

Objective: Maintain treatment plants, lift stations and the collection system in a cost-effective manner even with rising material and utility costs.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Residential Rate Based on 10 CCF/Month				
Springfield Residential Rate	\$17.92	\$18.55	\$19.19	N/A
Avg Residential Rate for Select Communities in SW Missouri	\$29.38	N/A	N/A	N/A
Avg Residential Rate per Study by Memphis Water & Light	\$20.67	N/A	N/A	N/A
Commercial Rate Based on 500 CCF/Month				
Springfield Commercial Rate	\$473.05	\$489.61	\$506.74	N/A
Avg Commercial Rate per Study by Memphis Water & Light	\$1,433.34	N/A	N/A	N/A

Sanitary Sewer System (Enterprise Fund)

Performance Measures (cont.):

Goal: To complete the sanitary sewer system within Springfield City Limits.

Objective: Protect the environment and surface/ground water in and around Springfield by eliminating individual treatment systems.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Tracts sewered	141	120	146	N/A
Tracts left to sewer (within City Limits)	728	608	462	N/A
% of City Sewered	98.8%	99.1%	99.3%	N/A

Goal: Maintain an efficient Sanitary Sewer System to assure the most effective level of wastewater collection and treatment for the protection of our community's health and environment.

Objective: Remain in compliance with Federal (EPA) and State (DNR) mandates and regulations to protect the environment for all residents and visitors.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Sewer Customers	77,027	78,065	79,103	80,141
Hundreds of Cubic Feet Billed	11,230,324	11,000,000	11,200,000	1,140,000
Miles of Gravity Sewer	1,146	1,172	1,180	1,188
Miles of Sewer Cleaned	137	140	143	146
Million Gallons/Day (MGD Avg) Treated	47.35	55.44	63.53	71.62
Tons of Pollutants Removed	130.57	147.27	163.97	180.67
Number of Analysis Performed	60,957	61,000	61,000	61,000

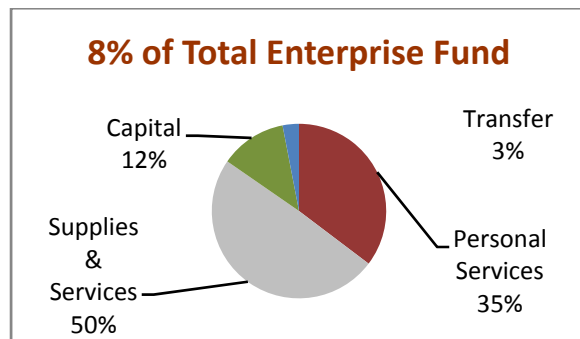
Solid Waste (Enterprise Fund)

Department Purpose:

Solid Waste activities include operating a Sanitary Landfill, Recycling Centers, a Household Chemical Collection Center, Yardwaste Recycling Centers, an Information & Education Program, and a Market Development Program.

Department Mission:

To provide an integrated solid waste management system for Springfield and Greene County that is environmentally sound and economically feasible which represents a long-term solution to preserve the natural resources of the region for present and future generations.



FY 2009-10 Budget Highlights:

- Fees from increase usage of the land fill will provide continued funding for the Household Chemical Collection Center, recycling drop off sites and the Yard Waste Recycling Center.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 1,758,332	\$ 2,030,000	\$ 2,118,500	\$ 2,182,055
Operating Supplies & Services	2,980,968	2,098,000	2,960,949	3,049,777
Capital Outlay/Improvements	557,520	250,000	740,000	762,200
Transfers	154,068	122,000	180,551	185,968
	<u>\$ 5,450,888</u>	<u>\$ 4,500,000</u>	<u>\$ 6,000,000</u>	<u>\$ 6,180,000</u>
Per Capita	\$ 35.22	\$ 29.07	\$ 38.77	\$ 39.93

Solid Waste (Enterprise Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Administration	4	4	4
Refuse Disposal	15.15	15.15	15.15
Recycling	9.55	9.55	9.55
	28.7	28.7	28.7

Performance Measures:

Goal: Provide an Integrated Solid Waste Management System for Springfield and Greene County that is environmentally sound and economically feasible which represents a long-term solution to preserve the natural resources of the region for present and future.

Objective: Maintain a sustainable Integrated Solid Waste Management System that consists of the Sanitary Landfill, a Household Chemical Collection Center, Recycling Drop Off Sites, a Yardwaste Recycling Center, an Education and Information Program and a Market Development Program. Remain in compliance with Federal (EPA) and State (DNR) mandates and regulations.

MEASURES	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Customer Visits to the Recycling Centers	271,216	281,931	292,646	303,361
Customer Visits to the HCCC	714	800	850	900
Customer Visits to the YRC	88,749	89,000	90,000	91,000
Materials Recycled at the Recycling Sites (tons)	4,065	4,453	4,841	5,229
Materials Recycled at the YRC (cubic yards)	185,000	186,200	187,400	188,600
Materials Recycled at the HCCC (tons)	48,507	54,350	57,746	61,143
Waste Received at the Landfill (average daily tons)	361	475	570	600
Hot Line Calls	21,000	21,840	22,714	23,622
Web Site Hits	15,834	16,467	17,126	17,811
Tours and Presentations	56	58	61	63
Displays, booths and events	29	30	31	33
Business Assistance Interactions	87	90	94	98

Solid Waste (Enterprise Fund)

Performance Measures (cont.):

Goal: Plan, operate and maintain an effective Integrated Solid Waste Management System with competitive landfill tipping fees.

Objective: Maintain the ISWMS, consisting of Sanitary Landfill, Recycling Centers, a Household Chemical Collection Center, a Yardwaste Recycling Center, an Information & Education Program, and a Market Development Program.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Springfield Landfill Tipping Fees	\$28.65	\$28.65	N/A	N/A
Avg Tipping Fee (Publicly owned landfills in MO.)	\$33.33	N/A	N/A	N/A
Avg Tipping Fee (Privately owned landfills in MO.)	\$43.90	N/A	N/A	N/A



INTERNAL SERVICE FUNDS

Internal service funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis. Services accounted for in Internal Service Funds are tangible, and it is possible to determine the extent to which they benefit individual departments or agencies.

Print Shop (Internal Service Fund)

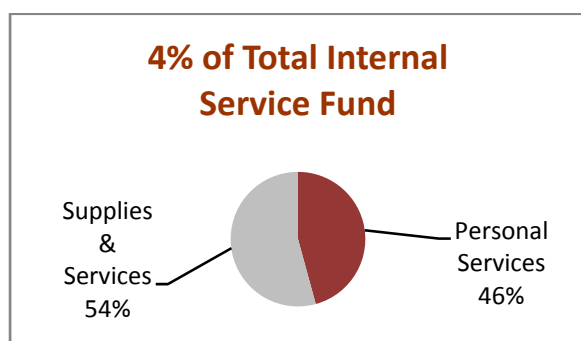
Department Purpose:

This fund accounts for the operations of the City's Print Shop. Revenues are generated almost exclusively from billings to other City departments. The Print Shop does all in-house printing and mailing.

Department Mission:

The mission of the Finance Department is to effectively and efficiently provide the highest quality of fiscal services to the citizens of Springfield, elected officials and all City employees.

We are committed to integrity, accountability and customer service to accomplish our mission and to serve our customers.



FY 2009-10 Budget Highlights:

- No changes in staffing or expenditures.

Summary of Expenditures:

	Actual	Adopted	Adopted	Projected
Expenditure	2007-08	2008-09	2009-10	2010-11
Personal Services	\$ 111,682	\$ 111,163	\$ 118,910	\$ 122,477
Operating Supplies & Services	142,601	141,041	141,041	145,272
Capital Outlay/Improvements	-	-	-	-
	<u>\$ 254,283</u>	<u>\$ 252,204</u>	<u>\$ 259,951</u>	<u>\$ 267,750</u>
Per Capita	\$ 1.64	\$ 1.63	\$ 1.68	\$ 1.73

Print Shop (Internal Service Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Print Shop	2	2	2
	2	2	2

Performance Measures:

Goal: Maintain efficient services and/or customer service.

Objective: Complete 85% of standard print-ready requests in 2 working days or less.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Measures added this year will have actual data next fiscal year				

Goal: Promote electronic submission of print requests to ensure quality production and reduce processing time.

Objective: Further develop and utilize methods of electronic file submission so that at least 10% of print requests are submitted electronically.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Measures added this year will have actual data next fiscal year				

Goal: Provide information to departments to maximize postage cost savings.

Objective: Create an online resource to publicize information regarding mailing regulations, design requirements, and available discounts.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Measures added this year will have actual data next fiscal year				

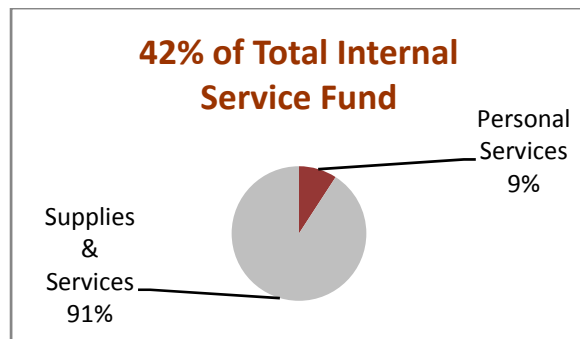
Self-Insurance Fund (Internal Service Fund)

Department Purpose:

The Self-Insurance Fund was established to account for the City's employee medical and workers' compensation insurance programs. All contributions, both City and employee, are held by this fund to pay medical expenses of the participants, as well as medical and indemnity claims related to workers' compensation.

Department Mission:

The Human Resources Department is committed to hiring, compensating and developing the City's workforce to ensure its ability to serve the citizens by strategically partnering with other City departments. We are dedicated to the fair and equitable treatment of all individuals whether citizen, applicant or employee by providing support, advice or guidance in an ethical, courteous and timely manner.



FY 2009-10 Budget Highlights:

- \$500,000 was added due to rate increases and a one-time contribution.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 223,774	\$ 276,124	\$ 276,410	\$ 284,702
Operating Supplies & Services	2,047,470	1,479,154	2,735,602	2,817,670
Capital Outlay/Improvements	-	-	-	-
	<u>\$ 2,271,244</u>	<u>\$ 1,755,278</u>	<u>\$ 3,012,012</u>	<u>\$ 3,102,372</u>
Per Capita	\$ 14.67	\$ 11.34	\$ 19.46	\$ 20.04

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Self-Insurance	4	4	4
	<u>4</u>	<u>4</u>	<u>4</u>

Self-Insurance Fund (Internal Service Fund)

Performance Measures:

Goal: Partner with all City departments to communicate and address safety concerns throughout the City and ensure compliance with mandatory federal, state and local statutes.

Objective: Complete a minimum of twenty-four (24) Fire and Life Safety Inspections during the year.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
# of Fire & Life Safety Inspections conducted	33	N/A	N/A	N/A

Objective: Meet and communicate with the City's Safety and Wellness Committee a minimum of six (6) times during the year.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
# of Safety & Wellness Committee Meetings	9	N/A	N/A	N/A

Objective: Ensure the City files all Reports of Injury due to an alleged Workers' Compensation illness or injury to the Third Party Administrator (TPA) within three (3) days of receiving notice of the injury or illness.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Avg # of days from date of notice till Report of Injury filed with TPA	1	N/A	N/A	N/A

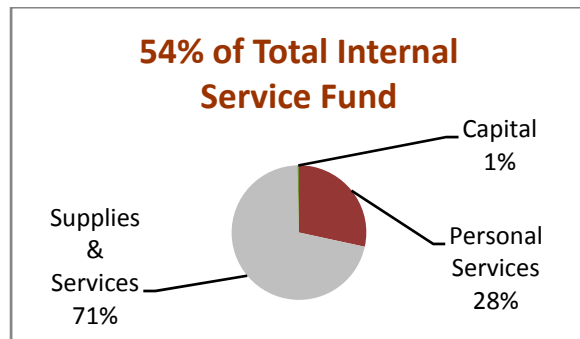
Objective: Ensure that all Workers' Compensation claims are filed with the State of Missouri within the mandatory 30-day reporting requirement.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
# of Claims filed after the thirty (30) day reporting requirement	0	N/A	N/A	N/A

Service Center (Internal Service Fund)

Department Purpose:

This fund accounts for the operations of the City's central garage. Revenues are generated almost exclusively from billings to other City departments.



Department Mission:

The Service Center provides fleet maintenance for the City of Springfield. Therefore, we are committed to working with our customers by providing a safe, properly maintained fleet, thereby improving the municipal service provided to the citizens of Springfield. We will achieve our commitment through: integrity and pride of service by maintaining reasonable cost, minimum downtime and quick response for all maintenance and repairs, striving to make the repairs right the first time; cooperation and communications with one another and our customers to ensure a cooperative spirit, helpful attitude, and assistance in all phases of the fleet maintenance operations; continuous improvements of service through cost-effective use of professional staff, the municipal fleet, equipment, parts, fuel and physical plant; leadership and knowledge through employee training, development, shared responsibility and striving for excellence; and innovation in how we meet both present and future needs of our municipal fleet.

FY 2009-10 Budget Highlights:

- Three positions will be unfunded and remain vacant in fiscal year 2009-10.

Summary of Expenditures:

Expenditure	Actual 2007-08	Adopted 2008-09	Adopted 2009-10	Projected 2010-11
Personal Services	\$ 1,045,535	\$ 1,125,000	\$ 1,100,000	\$ 1,133,000
Operating Supplies & Services	2,691,568	2,710,000	2,760,000	2,842,800
Capital Outlay/Improvements	311,491	15,000	15,000	15,450
Transfers	-	-	-	-
	<u>\$ 4,048,594</u>	<u>\$ 3,850,000</u>	<u>\$ 3,875,000</u>	<u>\$ 3,991,250</u>
Per Capita	\$ 26.16	\$ 24.87	\$ 25.04	\$ 25.79

Service Center (Internal Service Fund)

Personal Services Summary:

BY DIVISION	2007-08	2008-09	2009-10
Service Center	22.4	22.4	22.4
	22.4	22.4	22.4

Performance Measures:

Goal: To maintain Service Center labor rates within a range of 77.5% to 82.5% of average private sector market rates as determined by annual surveys. Goal as Internal Service Fund is to establish service charges to fully recover operating and capital expenses while providing small contingency for unforeseen costs.

Objective: To maintain competitive rates as compared to private sector fleet maintenance providers in order to provide high quality, cost competitive services in an effective and efficient manner to city departments. The Service Center utilizes an industry standard "flat rate" by job when applicable to bill technician hours for repair work.

	Actual	Adopted	Adopted	Projected
MEASURES	2007-08	2008-09	2009-10	2010-11
Light & Regular Duty Equipment:				
Service Center Hourly Labor Rate	\$53	\$58	\$58	\$58
Service Center Hourly Labor Rate as % of Private Rates	73.3%	73.1%	70.9%	68.9%
Heavy Duty Equipment:				
Service Center Hourly Labor Rate	\$58	\$68	\$68	\$68
Service Center Hourly Labor Rate as % of Private Rates	68.1%	73.8%	71.6%	69.5%

Note: FY 2010 & 2011 percentages based on an estimated 3% annual increase in the average market rate as compared to the current Service Center rate. Service Center rate adjustment is anticipated to be needed in the FY 2010 and/or FY 2011 to fully fund the Service Center.